

Minutes
Attachment #2
November 1, 1952

EXECUTIVE COMMITTEE

New Prospects for Exhibitors Submitted to the Executive Committee

Publishers - approved

Abingdon-Cokesbury Press
A. S. Barnes & Co.
The Blakiston Company
Burgess Publishing Company

Christopher Publishing House
Harper and Brothers
Health Publications Institute
D. Van Nostrand Co.

Miscellaneous - Including some Advertisers in the American Journal of Psychiatry

Karoll's
Wiltwyck School for Boys, Inc.
Library Publishers
Hall-Brooke
Westbrook Sanatorium
The Ann Arbor School
The Brown Schools
River Crest Sanitarium
North Shore Health Resort
The Carrol Turner Sanitorium

High Point Hospital
Windsor Hospital
Fair Oaks
Milwaukee Sanitarium
Saint Albans Sanatorium
Highland Hospital, Inc.
Rogers Memorial Sanitarium
Baldpate, Inc.
Chestnut Lodge
The Brett School
Ring Sanitorium

EXECUTIVE COMMITTEE

Recommendations on Associate Group Assessments

Associate Groups pledging or paying less than the full amount of the assessments
The Executive Committee recommended that the staff communicate with these organizations asking them to pay the minimum amount of \$100.00, or explain reasons for reduction and that the staff exercise its judgment in accepting the reasons for reduction:

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| 1. American Friends Service Committee | \$35. | |
| 2. Episcopal Service for Youth | 35. | |
| 3. National Association of School Social Workers | 50. | (written request for reduction received. Insufficient information) |
| 4. National Conference of Jewish Communal Service | 50. | |
| 5. National CIO Community Services Committee | 50. | |
| 6. National Council of Churches, Div. of Home Missions | 35. | |
| 7. National Legal Aid Association | 15. | |
| 8. National Probation and Parole Association | 50. | |
| 9. National Travelers Aid Association | 35. | |
| 10. National Urban League | 90. | |
| 11. Planned Parenthood Federation of America | 25. | |
| 12. United Community Defense Services | 35. | |

Letters from organizations requesting waiver or reduction of fees were considered individually with recommendations as follows:

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| 1. Advisory Committee on Citizen Participation) | As integral parts of the Community Chests & Councils, which pays an assessment of \$200., were granted waiver, considering that their fees are covered by that of the Three C's. |
| 2. Committee on Social Service Exchange) | |
| 3. Association of Junior Leagues of America | Request refused. Total amount of \$100.00 required. |
| 4. Big Brothers of America | Waiver granted for 1953 with hope expressed that they will be able to assume at least some responsibility for payment of assessment in future years. |
| 5. Council on Social Work Education | The Committee recommends that their assessment be reduced for 1953 to \$35.00 in view of the fact that they are a new organization. |

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| 6. National Committee on Services to Unmarried Parents | Reduced to \$35.00 for this year. |
| 7. National Society for the Prevention of Blindness | Reduced to \$35.00 for this year. |
| 8. National Society for Crippled Children and Adults | Request rejected and total assessment required. |
| 9. National Council on Naturalization and Citizenship | Request for red uction in fee for year 1953 to \$35.00 granted. |
| 10. Social Work Vocational Bureau | Assessment of \$35.00 approved for year 1953. |

Three Associate Groups have not applied but it is presumed that they will do so.
Action taken was as follows:

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| 1. American Cancer Society | Required assessment \$100.00 |
| 2. National Committee on Sheltered Workshops & Homebound Programs | Recommended that they be accepted on the same basis as past. |
| 3. Social Work Research Group | Committee recommends that their assessment be waived. |

EXECUTIVE COMMITTEE

New Prospects for Associate Groups and Withdrawals

<u>Name of Organization Invited</u>	<u>Reply Received</u>	<u>Executive Committee Action Taken</u>
1. American Dietetic Association	Regrets	Follow-up
2. American Hearing Society	None	Follow-up
3. American Heart Association	Cannot accept	Follow-up
4. American Jewish Committee	None	Follow-up
5. American Occupational Therapy Association	To be presented at Board Meeting	Follow-up
6. Anti-Defamation League B'nai B'rith	Accepted	
7. Boy Scouts of America	Declined	None
8. Boys' Clubs of America	Declined - Want own separate convention	Follow-up
9. Camp Fire Girls	None	Follow-up
10. Child Study Association of America	None	Follow-up
11. Commission on Chronic Illness	Will be presented to Exec. Com. in June	Follow-up
12. Council of Jewish Federations and Welfare Funds	None	Follow-up
13. Council on Social Work Education	Accepted	
14. East European Fund, Inc.	None	None
15. Girl Scouts of the U.S.A.	Declined because of finances	None
16. Girls' Clubs of America	Declined because of finances	Follow-up
17. Lutheran Welfare Conference Associated Lutheran Charities	Nothing can be done for this year but considering for next	Follow-up
18. National Board, YWCA	None	Follow-up
19. National Catholic Community Service	Will be considered at next Board Meeting	Follow-up

20. National Catholic Welfare Conference	Declined - not in social work field	Follow-up
21. National Committee on Alcoholism	To be presented at Board Meeting	Follow-up
22. National Committee on Homemaker Service	None	None
23. National Conference of Catholic Charities	To be presented at Board Meeting	Follow-up
24. National Foundation for Infantile Paralysis	Will be discussed Acceptance unlikely	Follow-up
25. National Health Council	To be presented at Board Meeting	Follow-up
26. National Jewish Welfare Board	To be presented at Board Meeting	Follow-up
27. National Midcentury Committee	Uncertain financial status	None
28. National Organization for Public Health Nursing	Declined Separate meeting	Follow-up
29. National Recreation Association	Declined	Follow-up
30. United Cerebral Palsy Association	None	Follow-up
31. United Defense Fund	None	Follow-up
32. United Service Organizations	To be presented at Board Meeting	Follow-up
33. Volunteers of America	None	Follow-up
34. Indian Affairs Forum	Former A.G. Has not applied. In process of reorganization	Follow-up
35. National Tuberculosis Association	Former A.G. Has not applied	Follow-up

REGIONS

<u>Region</u>	<u>State</u>	<u>Region</u>	<u>State</u>
I	Connecticut Maine Massachusetts New Hampshire Rhode Island Vermont	VI	Alabama Florida Georgia Mississippi South Carolina Tennessee
II	Delaware New Jersey New York Pennsylvania	VII	Colorado Idaho Iowa Kansas Missouri Montana Nebraska North Dakota South Dakota Utah Wyoming
III	District of Columbia Maryland North Carolina Virginia West Virginia Puerto Rico Virgin Islands	VIII	Arkansas Louisiana New Mexico Oklahoma Texas
IV	Kentucky Michigan Ohio	IX	Arizona California Nevada Oregon Washington Alaska Hawaii
V	Illinois Indiana Minnesota Wisconsin		

Minutes

Executive Committee

May 25 and 30, 1952
Chicago, Illinois

Attendance

1951-52 Members

Lester B. Granger, President
Helen R. Wright, First Vice-President
Ruth Taylor, Second Vice-President
Margaret Yates, Third Vice-President
Lucy P. Garner, Secretary
Arch Mandel, Treasurer
Mr. Leo Bohanon
Robert E. Bondy
Eleanor Cockerill
Albert Deutsch

Frank Hertel
Clara Kaiser
Robert MacRae
Phyllis Osborn
William Schmidt
Violet M. Sieder
Emil Sunley
Florence Sytz
Ellen Winston
Benjamin Youngdahl
Henry L. Zucker

1952-53 Members

Philip Schiff
Charles Schottland

Mrs. Victor Shaw
Louise Briscoe Trigg

Staff

Joe R. Hoffer, Executive Secretary

Lester B. Granger, Presiding

Sunday, May 25, 1:30 - 5:30 P. M.

I. Approval - Minutes of November meeting

It was moved and seconded and passed that the minutes of the November meeting of the Executive Committee be approved in the form in which they were distributed.

II. Information - Report on administrative development since last meeting - J. R. Hoffer

The Executive Secretary summarized the report on developments which had been circulated with the agenda. He reported an advance registration of 2200 for the Annual Meeting, which was 1,000 more than the advance registrations at the same time in 1951. The hotel reservations were just about the same as in 1951, for which Annual Meeting the total registration was 5600. On this basis, he indicated that it was very difficult to forecast what the registration figure in Chicago would be.

He reported that following negotiations with the Massachusetts State Conference concerning a jointly sponsored regional meeting, it had been agreed that a regional

institute on public relations would be held in December at the time of the Annual meeting of the Massachusetts Conference under the sponsorship of that organization and the National Conference.

Mr. Hoffer stated that the Executive Committee of the National Social Welfare Assembly had approved the proposal that the reorganized U. S. Committee of the International Conference of Social Work should become an Associate Group of the Assembly. The Assembly was ready to negotiate with representatives of the U. S. Committee concerning arrangements for providing a secretariat for the Committee and other details.

With regard to the plans for evaluation of the Annual Meeting which had been approved by the Officers at their meeting in March, the Executive Secretary said it was hoped that at least a sample study of some aspects of the 1952 Annual Meeting could be undertaken in the summer and fall.

He reported that following the meeting of the Officers a letter had been sent to the National Social Welfare Assembly requesting the Assembly to appoint representatives of its executive Committee to meet with representatives of the Conference Executive Committee to discuss the question of representation of public welfare on the joint committee on Program Planning. The Assembly has recently indicated its willingness to do so.

The Executive Secretary presented the recommendation of the Committee on nominations that in the future the Executive, Nominations and Program Committees should be constituted on the basis of geographical representation and that national and Federal agencies should be represented by members-at-large. It was moved, seconded and passed that his recommendation should be adopted beginning in 1953 for the Executive and Nominations Committees. The Committee instructed the staff to prepare recommendations concerning a similar procedure for the Program Committee. It was recognized that because of the nature of the assignment of the Program Committee it may be difficult to organize this committee on a geographical basis.

III. Treasurer's Report - Arch Mandel

The Treasurer reported on the finances of the Conference for the first quarter of 1952. He stressed the fact that the income from membership renewals was \$2,000. below the income received during a similar period in 1950 and 1951. He also reported that the income from the sale of Proceedings was approximately \$2,000. below our budget estimate. There would be no opportunity to make up this loss during 1952 because no check for the sale of publications would be received from Columbia University Press until April, 1953. The loss in income was caused by the poor sales of the 1950 volumes, "Social Welfare Forum" and "Social Work in the Current Scene". The drop in sales could not be attributed to the introduction of two new volumes because they were not released until December, 1951.

There was some reason to believe that the deficit of \$2,000. on memberships may be made up as the follow-up notices to the January members were not sent until April of this year because of the lateness of the Annual Meeting. Another factor would be the number of registrations at the Annual Meeting since this always affects both renewals and new memberships.

IV. Action - Report of Committee on Staff Personnel - H. L. Zucker

Mr. Zucker, chairman of the Staff Personnel Committee, presented the recommendation of his committee that the staff of the Conference receive a "cost-of-living"

salary increase of 5%. He reported that his committee was aware of the fact that the cost of living has not increased 5% since July 1, 1951 at which time the Executive Committee approved its last "cost-of-living" 5% increase. However, it was the consensus of the Committee that the cost of living would continue to increase and that such a rise should be anticipated. It was moved, seconded and passed that the increase be given beginning July 1, 1952.

V. Action - Approval of Area Representatives Program for 1952-1953

The Executive Committee reviewed the memorandum, "Area Membership Participation Plan", which had been presented as an attachment of the agenda. The plan outlined the basic needs for membership participation in making nominations and program suggestions and enlisting memberships and interpreting the Conference in all matters relating to the Conference. It suggested that a combination of participation through national elected committees and through the area organization would provide the most complete and effective organization possible. To insure this, the plan recommended that the country be divided into the smallest number of areas possible, consistent with practical principles and considerations, and that the Conference seek to enlist sponsoring organizations to assume continuing responsibilities for building and maintaining the area organization, for enlisting the area representatives and helping them perform their function.

The plan also included some suggestions for relating the area representative plan to the national committees on program and nominations, that the area representatives be given proper recognition, and that a subcommittee of the Executive Committee have continuing responsibility for conducting the program. The staff memorandum raised the following questions for consideration by the Executive Committee:

- (a) The relationship of area representatives to the national committees;
- (b) The proposal to concentrate on strengthening the area organizations in the region of the site of the next Annual Meeting;
- (c) The suggestion that in most other areas the staff should only provide service where it is specifically asked for.

After considerable discussion there appeared to be consensus in the Executive Committee that the continuation of the area representative plan on the scale proposed was not practical and realistic due to the inadequate resources of the Conference to provide necessary staff and budget to implement the program. It was therefore moved, seconded and approved that the National Conference discontinue the area representative plan on a national scale and restrict its operation to the areas adjacent to the site of the next Annual Meeting. The Secretary was instructed to report this decision to the Business Meeting and to the active area representatives throughout the country.

It was the consensus of the Executive Committee that the Conference should recognize the importance of membership participation and that such responsibility be delegated to the standing committees of the conference, i. e., the Executive Committee, Committee on Nominations and the Program Committee. It was hoped that the organization of these committees on a geographical basis would provide the necessary machinery to secure membership participation in all parts of the country.

VI. Action - Approval of Associate and Special Groups and Exhibitors for 1953

It was moved, seconded and passed that the Associate and Special Groups and Exhibitors for 1953 listed in Attachment # 1 be approved.

It was understood, however, that since some organizations had been unable to submit their applications in time for this meeting, the above action would be provisional

until such applications were received. All new applications or any organizations raising special questions (including requests for exemption from the Associate Group assessment) would be referred to the Executive Committee in the Fall.

The question was raised as to the status of the application of the Human Betterment Federation for an exhibit in 1953. The Executive Secretary said this application had been received by the staff and would be presented for action at the November meeting. The reasons for the rejection of this application for 1952 were reviewed and the staff was instructed to secure additional data if possible on the program and organization of this agency.

The staff was instructed to invite the organizations listed in Attachment # 2 to apply for Associate Group status for 1953.

VII. Consideration - Problems related to Non-Associate Group Organizations

The staff was instructed by the officers at their March meeting to prepare a proposal for charges based on "services rendered" which might be applied to those groups which wish to hold meetings during the time of the Annual Meeting, but do not have associate or Special Group status. Many of these groups do not have a formal organization or are composed of federal employees whose agencies are unable to take out a membership in the Conference. The Executive Secretary said that a review of our records showed that there were at least fifteen such groups sponsoring one or more meetings during the 1952 Annual Meeting. These organizations were classified under three headings in an attachment of the agenda, namely, National Organizations, Federal Government Employees and Miscellaneous Groups, such as the New York School of Social Work, students in schools of social work, Survey Magazine, New York Guild for the Jewish Blind, etc.

It was moved, seconded and passed that the Conference discontinue extending the privilege of holding meetings at the time of the Annual Meeting to organizations which are eligible to become Associate Groups, but do not apply for status. It was further resolved that for those groups such as the various groups of federal employees which are not formally organized and could not become an Associate Group, the Conference continue to supply service but take definite steps to insure that many if not all of the individuals involved become members of the Conference.

VIII. Action - Approval of Combined Associate Group Meetings for 1953.

In 1951 a plan was worked out for joint planning and sponsorship of meetings by those Associate Groups which wished to take part in the plan. At the 1951 Annual Meeting, fifteen Combined Associate Group meetings were held and sponsored by 31 organizations. In 1952 a similar number of meetings were planned which were sponsored by 50 Associate Groups.

This program originated in the Joint Committee on Program Planning and was approved on an experimental basis for the first two years. The programs for these Combined meetings have been arranged by individual program chairmen working with representatives of all interested Associate Groups. The original selection of subjects has been made by a subcommittee of the Joint Committee on Program Planning and the subcommittee has also chosen the program chairmen. This year the subcommittee appointed a liason person to work with each of the Conference Sections and Common Service Committees in order to provide a direct channel for the exchange of program information and ideas.

There was consensus in the Executive Committee that this program should be adopted by the Conference as a regular, continuing activity. It was moved, seconded and approved that this be done.

Friday, May 30, 7:30 A.M.

IX. Welcome to New Members

The President welcomed the new members of the Committee. A full list of the Committee members for 1952-53 appears in Attachment #3.

X. Supplementary Financial Report - A. Mandel

The Treasurer reported that the official paid registration for the 1952 Annual Meeting was slightly over 7100. No breakdown on the income received during the Annual Meeting was yet available to determine the average registration fee paid or proportion of the income received from memberships or from registration fees. In comparing the gross income with other years it could be said that the increased registrations would bring in enough funds to balance the reported deficit of \$4,000. at the end of the first quarter and perhaps provide additional surplus.

XI. Consideration - Issues arising out of the present Annual Meeting

The Executive Secretary summarized some of the issues arising out of the present Annual Meeting. In his report to the Business Meeting he had spoken specifically of three areas of the Conference program, namely:

1. The decision of the Executive Committee to restrict the operation of the area representative plan to the communities adjacent to the annual meeting;
2. The role of the National Conference in promoting public understanding of social welfare;
3. Plans for evaluation of the Annual Meeting.

After the presentation the members raised a number of questions. The major ones included:

1. Requests that individual manuscripts of speeches be made available for a wide distribution;
2. Feasibility of conducting the national meeting on a biennial basis;
3. Participation of the National Conference in formulating a platform and basic social welfare policies.

The Executive Secretary reported that the Chicago Social Workers Peace Forum had distributed literature at the entrances of the Conrad Hilton Ballroom immediately before the General Session on May 28. This was a violation of rules and regulations of the Conference but since the organization does not hold a membership in the Conference, no action could be taken.

The Executive Secretary reported that there had been several allegations of discrimination in respect to the housing of members of the Conference. These allegations were reported to the Sales Manager of the Conrad Hilton and immediate steps were taken by him to provide rooms, and the apologies of the Conference were extended to the persons involved. It was moved, seconded and passed that the Conference lodge a formal protest with the management of the Conrad Hilton Hotel and that copies be submitted to the Chicago Convention Bureau and the Chicago Commission on Human Relations.

It was moved, seconded and passed that the manuscripts selected for the official Proceedings not be included in "Selected Papers in Casework" and "Selected Papers in Group Work and Community Organization".

XII. Other Business

It was moved, seconded and passed that the Conference express its condolences to Dr. Burgess and Mrs. Wirth on the sudden passing of Dr. Lewis Wirth.

It was moved, seconded and passed that the Conference extend a vote of gratitude and appreciation to Lester Granger for his unexcelled and inspired leadership of the Conference for the past year.

XIII. Time and Place of next meeting.

The Executive Secretary announced that the next meeting would be held in Columbus on October 31 and November 1.

Joe R. Hoffer
Secretary, Pro Tem

EXECUTIVE COMMITTEE
Associate Groups and Exhibitors

List I - 1952 Associate and Special Groups

Advisory Committee on Citizen Participation of Community Chests and Councils
of America and The National Social Welfare Assembly
American Association of Group Workers
American Association of Medical Social Workers
American Association of Psychiatric Social Workers
American Association of Schools of Social Work
American Association of Social Workers
American Cancer Society
American Federation of International Institutes
American Foundation for the Blind
American Friends Service Committee
American Home Economics Association, Social Welfare and Public Health
Department
American Legion National Child Welfare Division
American National Red Cross
American Public Welfare Association
American Social Hygiene Association
Association of the Junior Leagues of America
Association of State Conference Secretaries
Association for the Study of Community Organization
Big Brothers of America, Inc.
Child Welfare League of America
Church Conference of Social Work
Committee on Social Service Exchange, Community Chests and Councils
of America
Common Council for American Unity
Community and Social Agency Employees Union, Government and Civic
Employees Organizing Committee, CIO
Community Chests and Councils of America
Division of Home Missions, National Council of Churches
Episcopal Service for Youth
Family Service Association of America
Florence Crittenton Homes Association
Goodwill Industries of America
Indian Affairs Forum
International Conference of Social Work
National Association for Mental Health
National Association of School Social Workers
National Association of Schools of Social Administration
National Association of Training Schools
National Child Labor Committee
National Committee on Services to Unmarried Parents
National Committee on Sheltered Workshops and Homebound Programs
National Conference of Jewish Communal Service
National CIO Community Services Committee
National Council of Jewish Women, Inc.

National Council on Naturalization and Citizenship
National Council Protestant Episcopal Church, Department of Christian
Social Relations
National Council, Y.M.C.A.'s
National Federation of Settlements and Neighborhood Centers
National Legal Aid Association
National Probation and Parole Association
National Publicity Council for Health and Welfare Services
National Social Welfare Assembly
National Society for Crippled Children and Adults
National Society for the Prevention of Blindness
National Travelers Aid Association
National Tuberculosis Association
National Urban League
Planned Parenthood Federation of America
Salvation Army
Save the Children Federation
Social Work Research Group
Social Work Vocational Bureau
United Community Defense Services
United Service for New Americans

List II - New Organizations Invited to Apply for 1953 Status

American Dietetic Association
American Hearing Society
American Jewish Committee
Anti-Defamation League, B'nai B'rith
Associated Lutheran Charities
Boys' Clubs of America
Boy Scouts of America
Camp Fire Girls
Child Study Association of America
Commission on Chronic Illness
Council on Social Work Education
Girl Scouts of the U.S.A.
International Social Service
Lutheran Welfare Conference in America
National Board, Y.W.C.A.'s
National Committee on Homemaker Service
National Foundation for Infantile Paralysis
National Health Council
National Jewish Welfare Board
National Midcentury Committee for Children and Youth
National Recreation Association
United Cerebral Palsy Association
United Defense Fund
United Service Organizations
Volunteers of America

List III - Exhibit Prospects

Noncommercial

All Associate Groups

Allied Youth

American Academy of Political and Social Science
American Association for Adult Education
American Association for Health, Physical Education, and Recreation
American Association of Instructors of the Blind
American Association on Mental Deficiency
American Association of Workers for the Blind
American Camping Association
American Civil Liberties Union
American Council on Education
American Council on Race Relations
American Council of Voluntary Agencies for Foreign Service
American Dietetic Association
American Hearing Society
American Heart Association
American Jewish Committee, Division of Youth Services
American Jewish Joint Distribution Committee
American Library Association
American Occupational Therapy Association
American ORT Federation
American Physical Therapy Association
American Prison Association
American Psychiatric Association
American Public Health Association
American Recreation Society
American Unitarian Association, Adult Education and Social Relations
Department, Division of Education
American Youth Hostels
Anti-Defamation League of B'nai B'rith
Association on American Indian Affairs
Association for Childhood Education International
Association of Church Social Workers
Association of Secretaries of the Y.M.C.A.'s of North America
Boy Scouts of America
Boys' Clubs of America
Boys Republic
British Information Services
Camp Fire Girls
CARE - UNESCO Book Fund
Center For Safety Education, New York University
Child Education Foundation
Child Study Association of America
Children's Village
Comite Francais de Service Social
Commission on Chronic Illness
Commission on Community Interrelations of the American Jewish Congress
Commission for International Educational Reconstruction

Noncommercial (continued)

Committee for the Nation's Health
Council of Jewish Federations and Welfare Funds
Council of Seamen's Agencies
The Cradle Society
East European Fund
Elizabeth McCormick Memorial Fund
Film Council of America
Girl Scouts of the United States of America
Girls Clubs of America
Girls' Friendly Society of the United States of America
Hadassah
Institute of International Education
International Labour Office
International Social Service - American Branch
Josiah Macy, Jr. Foundation
Labor League for Human Rights, AFL
Life Insurance Adjustment Bureau
National Association for the Advancement of Colored People
National Association of Housing Officials
National Association of Professional Workers, Y.W.C.A.
National Board, Y.W.C.A.
National Catholic Community Service
National Catholic Youth Council
National Commission on Safety Education
National Committee on Alcoholism
National Committee on Homemaker Service
National Committee for Resettlement of Displaced Professionals
National Conference of Catholic Charities
National Conference of Christians and Jews
National Congress of Parents and Teachers
National Consumers League
National Council of Catholic Women
National Council on Family Relations
National Council of Housing Associations
National Council on Social Work Education

National Epilepsy League
National Foundation for Infantile Paralysis
National Health Council
National Health and Welfare Retirement Association
National Jewish Welfare Board
National Lutheran Council, Division of Welfare
National Midcentury Committee for Children and Youth
National Recreation Association
National States' Conference on Alcoholism
Needlework Guild of America
The Open Road
Osborne Association
Play Schools Association
Social Action Department, National Catholic Welfare Conference

Noncommercial (continued)

Social Legislation Information Service
Social Science Research Council
Survey Associates
Training Bureau for Jewish Communal Service
United Cerebral Palsy Associations
United Defense Fund
United Seamen's Service
United Service Organizations
Volunteers of America
Youth Argosy

Federal Government Departments

State Welfare Departments

Schools of Social Work

Foreign Government Departments

United Nations and Specialized Agencies

Commercial

Publishers

Appleton-Century-Crofts, Inc.
Bellman Publishing Co.
Robert Brunner
Columbia University Press
F. E. Compton and Co.
Dodd, Mead and Co.
Duell, Sloan and Pearce
International Textbook Co.
P. J. Kenedy and Sons
J. B. Lippincott Co.
The Macmillan Co.
David McKay Co.
William Morrow and Co.
Pellegrini and Gudahy
Philosophical Library
Random House, Inc.
Schocken Books, Inc.
Ziff-Davis Publishing Co.

Miscellaneous

Acme Visible Records, Inc.
Active Buying Corporation
S. G. Adams Co.
Addressograph-Multigraph Corp.
Admatic Projector Co.
All-Steel Equipment, Inc.
Allen-Wales Adding Machine Corp.
American Academy of Allergy

Miscellaneous Commercial (continued)

American Aero-Vap, Inc.	Corry Janestown Mfg. Co.
American Automatic Typewriter Co.	Cramer's Safe & Office Equipment Co.
American Can Co.	The Cream of Wheat Corp.
American City Bureau	Davidson Mfg. Corp.
American Crayon Co.	Davidson Sales and Service Agency
American Dry Milk Institute	Devereux Schools
American Handicrafts Co.	DeVry Corporation
American Home Foods, Inc.	A. B. Dick Company
American Institute of Baking	Dictaphone Corp.
American Lithofold Corp.	Ditto, Inc.
American Photocopy Equipment Co.	The C. B. Dolge Co.
American Playground Device Co.	Duplicopy Co.
Ampro Corporation	E. & J. Mfg. Co.
Anderson-Church, Inc.	Eastman Kodak Co.
The Anderson School	Economics Laboratory, Inc.
Armour and Company	Thomas A. Edison, Inc.
Art Metal Construction Co.	Ellerbe and Company
Art Specialty Co.	Elliot Addressing Machine Co.
Association of American University Presses	Embossograph Corp. of America
Audio-Visual Guide	C. F. Enling Co.
Autocopy, Inc.	Empire Sales Company
Bausch & Lomb Optical Co.	Evans Brothers, Inc.
Howard T. Beaver & Associates	Evaporated Milk Association
Bell and Howell Co.	F. & E. Check Writer Sales Co.
Beech-Nut Packing Co.	Fellowcrafters, Inc.
Bell Sound Systems	The Felt Crafters
Alfred Berman & Co.	Field Enterprises, Inc.
Charles Beseler Co.	The File House, Inc.
Best Foods, Inc.	Friden Calculating Machine Co.
Better Light Better Sight Bureau	General Duplicating Supply Co.
The Bircher Co.	The General Fireproofing Co.
G. S. Blakeslee & Co.	General Foods Corporation
E. W. Boehn Co.	General Mills, Inc.
Bonnar-Vawter, Inc.	General Motors Corporation, Educational
The Berden Company	Service, Dept. of Public Relations
Milton Bradley Co.	Gerber Products Co.
Brodhead-Garrett Co.	Globe Furniture and Stationery Co.
Burroughs Adding Machine Co.	Globe-Wernicke Co.
Business Efficiency Aids	Graver-Dearborn Corp.
California Foods Research Institute	The Gray Autograph
Cereal Institute, Inc.	S. Gumpert Co.
Chicago Dietetic Supply House	Gunn Furniture Co.
Chin & Lee Co., Inc.	The Handcrafters
Cincinnati Lithographing Co.	Harmon and Co.
Allen Clark Corp.	H. J. Heinz Co.
Clary Multiplier Corp.	Higham, Neilson, Whitridge & Reid
Cleveland Crafts Co.	Hilker and Bletsch Co.
Commercial Furniture Co.	Horder's Inc.
Commercial Stationery Co.	Household Finance Corp.
Comptometer Division, Felt and Tarrant	Mfg. Co. Ideal Perveyors, Inc.
Continental Assurance Co.	Institute of Life Insurance
E. Conway, Inc.	International Business Machines Corp.
Ralph C. Coxhead Corp.	Jones-Wendell Corp.

Miscellaneous Commercial (continued)

"Junket" Brand Foods
Kee Lox Mfg. Co.
Kessler Institute for Rehabilitation
Ketchum, Inc.
Adolph Kiefer & Co.
Kitchen Craft Foods Corp.
Lee F. Kollie, Inc.
Kraft Foods Co.
Laborde Travel Service, Inc.
J. C. Larson Co.
LeFebure Corp.
Lilly-Tulip Cup Corp.
Lorick Supply Co.
Marr Duplicator Co.
Marshall Field & Co.
Marshall-Jackson Co.
Max Magid & Son
The McBee Company
The McCaskey Register Co.
Mead & Wheeler Co.
Metropolitan Life Insurance Co.
The Microcard Committee
Milo Harding Co.
Minnesota Mining and Mfg. Co.
Missouri Envelope Co.
Monroe Calculating Machine Co.
Moore Business Forms
The Mosler Safe Co.
NATCO, Inc.
National Assn. of Margarine Mfgs.
National Biscuit Co.
National Canners Assn.
National Cash Register Co.
National Dairy Council
National Enameling & Stamping Co.
National Forum, Inc.
National Live Stock and Meat Board
A. J. Nystrom & Co.
Office Equipment Co. of Chicago
Operadio Mfg. Co.
Orna Metal Products Co.
Royce L. Parker, Inc.
Pet Milk Sales Corp.
Pfaelzer Brothers
Photostat Corp.
Pierce, Hedrick & Sherwood, Inc.
Pierce Wire Recorder Corp.
Pitney-Bowes, Inc.
Playmart Company
Albert Pleydell Associates
Print-O-Matic Company
Proctor and Gamble Distributing Co.

The Psychological Corp.
Public Health Committee of the Paper
Cup and Container Institute
The Quaker Oats Company
Radio Corp. of America, RCA Victor Div.
Ralston Purina Company
Raytheon Mfg. Company
Recordak Corporation
Remington Rand, Inc.
Revere Camera Co.
Rex-O-Graph, Inc.
Reynolds and Reynolds Co.
Robins Psychological Equipment Co.
Robotyper Corporation
Rockwell-Barnes Co.
Rol-Dex Division
Royal Typewriter Co.
Sanco Equipment Co.
Sealtest, Inc.
Seeman Brothers
Ad. Seidel and Son
John Sexton and Co.
Shaw-Walker Office Equipment Co.
Mark Simpson Mfg. Co.
Smith-Junior Company
Society for Visual Education, Inc.
Sonotone Corp.
The Soundscriber Corp.
Spak & Natovich, Inc.
Standard Business Machines Co.
Standard Duplicating Machines Corp.
Standard Manifold Co.
Statistical Tabulating Co.
The Stenotype Co.
Swift and Company
John S. Swift Co., Inc.
Tallman, Robbins and Co.
Tamblyn & Brown, Inc.
Tension Envelope Corp.
Towsley Microcards, Inc.
Transkrit Corp.
Triner Sales Co.
Trojan Playground Equipment Mfg. C
Underwood Corporation
United Produce Co.
C. J. Van Houten & Zoon, Inc.
Victor Adding Machine Co.
The Victor Safe & Equipment Co.
Victorlite Industries
Viewlex Inc.
Visual Cast
Walter and Tiernan Co.

Miscellaneous Commercial (continued)

Watertown Mfg. Co.
Weber Addressing Machine Co.
Wheeldex Chicago Co.
Wolber Duplicator and Supply Co.

The Woods Schools
Woodstock Typewriter Co.
Workmen Service, Inc.

EXECUTIVE COMMITTEE

Prospects for Associate Group Status

1. American Heart Association
2. American Occupational Therapy Association
3. Council of Jewish Federations and Welfare Funds
4. East European Fund
5. Girls' Clubs of America
6. National Association of Housing Officials
7. National Catholic Community Service
8. National Catholic Welfare Conference
9. National Committee on Alcoholism
10. National Conference of Catholic Charities
11. National Organization for Public Health Nursing

OFFICERS

President: Eduard C. Lindeman, 235 East 22nd Street,
New York 10, N.Y.

First
Vice-President: Charles I. Schottland, Director, California State
Department of Social Welfare, 616 K Street,
Sacramento, California.

Second
Vice-President: John J. Corson, Management Consultant, McKinsey and
Company, 1625 I Street, Washington, D. C.

Third
Vice-President: Mrs. Victor Shaw, 425 Morgantown Avenue, Fairmont,
West Virginia.

Secretary: Philip Schiff, National Representative, National
Jewish Welfare Board, 1637 Massachusetts Ave., N.W.,
Washington, D. C.

Treasurer: Arch Mandel, Field Director, Community Chests and
Councils of America, 155 East 44th Street, New York 17,
New York.

Executive
Secretary: Joe R. Hoffer, 22 West Gay Street, Columbus 15, Ohio.

EXECUTIVE COMMITTEE

1955 Arthur J. Altmeyer, 4613 Rock Spring Road, Arlington, Virginia.

1954 Leona Baumgartner, M.D., Assistant Commissioner of Health,
125 Worth Street, New York, New York.

1953 M. Leo Bohanon, Executive Secretary, Urban League of St. Louis,
3017 Delmar Street, St. Louis, Missouri.

1953 Eleanor Cockerill, Professor of Social Casework, School of Social Work,
University of Pittsburgh, Pittsburgh 13, Pennsylvania.

1955 Frederick I. Daniels, Executive Director, Brooklyn Bureau of Social
Service and Children's Aid Society, 285 Schermerhorn Street,
Brooklyn 17, New York.

1954 Albert Deutsch, Journalist, 2800 Quebec St., N.W., Washington, D. C.

1955 F. F. Fauri, Dean, School of Social Work, University of Michigan,
Ann Arbor, Michigan.

1953 Lester B. Granger, Executive Director, National Urban League,
1133 Broadway, New York 10, N.Y.

1953 Frank Hertel, Community Service Society of New York, 105 E. 22nd St.,
New York, New York.

- 1953 Clara A. Kaiser, Professor of Social Work, New York School of Social Work, 2 East 91st Street, New York, New York.
- 1953 Robert MacRae, Director, Welfare Council of Metropolitan Chicago, 123 West Madison Street, Chicago 2, Illinois.
- 1954 Elizabeth Ross, Psychiatric Social Worker, 3255 P Street, N.W., Washington 7, D. C.
- 1954 William D. Schmidt, Executive Director, Children's Services, 1001 Huron Road, Cleveland 15, Ohio.
- 1955 Louis B. Seltzer, The Cleveland Press, Cleveland, Ohio.
- 1954 Violet Sieder, Associate Director, Health and Welfare Planning Dept., Community Chests and Councils of America, 155 East 44th Street, New York 17, New York.
- 1955 Mrs. Sumner Spaulding, 1454 San Ysidro Drive, Beverly Hills, California.
- 1954 Emil M. Sunley, Director, School of Social Work, University of Denver, Denver 10, Colorado.
- 1955 Bessie Touzel, Assistant Executive Director, Canadian Welfare Council, 245 Cooper Street, Ottawa, Ontario, Canada.
- 1955 Mrs. Louise Briscoe Trigg, Director, Social Service Department, John A. Andrew Memorial Hospital, P. O. Box 428, Tuskegee Institute, Alabama.
- 1954 Ellen Winston, Commissioner, State Board of Public Welfare, Raleigh, North Carolina.
- 1953 Henry L. Zucker, Executive Director, Jewish Welfare Federation of Cleveland, 1001 Huron Road, Cleveland 15, Ohio.

Officers are Ex-Officio members of the Executive Committee.

Minutes
Officers' Meeting
March 2, 1952
Chicago, Illinois

Attendance

Lester B. Granger, President
Helen R. Wright, First Vice President
Ruth Taylor, Second Vice President

Margaret Yates, Third Vice President
Lucy P. Carner, Secretary
Arch Mandel, Treasurer

Staff

Joe R. Hoffer, Executive Secretary
D. E. Proctor, Business Officer and Area Secretary

Lester B. Granger, Presiding

I. Report on administrative developments

The report on administrative developments since the last meeting of the Executive Committee in November, which had been distributed to all members of the Executive Committee for their information, was discussed by the Officers.

The staff was authorized to renew the contract for 1952 with the Health Publications Institute for our two new publications "Selected Papers in Casework" and "Selected Papers in Group Work and Community Organization". This was on the assumption that the Institute would be willing to consider the continuation of the project and assume all publication costs as it did last year.

The Executive Secretary reported that neither the National Publicity Council nor the National Social Welfare Assembly would be able to sponsor a public relations exhibit because of the lack of existing facilities and necessary funds. He felt that since the proposed public relations center or exhibit should include public relations materials on the whole gamut of social welfare issues and organizations, it would not be feasible for a group of national agencies to undertake the public relations center in the same way as several of them undertake a case record exhibit, but should be undertaken only by an organization which is geared to cross-cutting the field, and one that could assume responsibility for including materials on the most important questions of the day, not merely the questions important to the sponsoring group. He estimated that the sponsoring organization would require from \$500. to \$1,000. in extra financing for this project, since the American Public Health Association Public Relations Center has cost as much as \$4,000. including staff time for preparation and conducting the center, travel expenses, etc. The Executive Secretary hoped that further consideration could be given to the establishment of a public relations center at a future Annual Meeting as part of an over-all public relations program for the field of social welfare.

The Officers discussed briefly the problem of the miscellaneous groups, who are not Associate Groups or Special Groups of the Conference, but who hold meetings during

the period of the Annual Meeting. Many of these groups do not have a formal organization or are composed of Federal employees whose agencies are unable to take out a membership in the Conference. The Officers instructed the staff to prepare a proposal for charges based on "service rendered" which might be applied in these cases. The participation of non-Associate Groups in planning the Combined Associate Group meetings was also discussed, but a decision was deferred until the next meeting of the Executive Committee.

II. Approval - Report of Ad Hoc Committee on Social Science Project

The Officers approved in principle the recommendations of the Ad Hoc Committee on the Social Science Project. The recommendations of the Ad Hoc Committee were:

1. That the Conference give increased attention to this problem at the Annual Meeting (General Sessions, Section and Common Service Committee programs), emphasizing the contribution of anthropology, sociology, and the other social sciences.
2. That the Conference encourage fuller consideration of the problem by the Joint Committee on Program Planning. 1/
3. That the National Conference plan a special meeting or meetings in this area at the time of the 1953 Annual Meeting. As preparation and follow-up for the meeting or meetings the following steps should be taken:
 - a. Appointment of a Preparatory Committee to (1) define the scope and treatment of subjects to be considered, (2) evaluate the data and findings received from the local study groups for points of agreement and disagreement and indicate the areas needing further attention, and (3) plan the specific content and method of conduct of whatever meetings are finally decided on as part of the 1953 Annual Meeting.
 - b. Organization of local study groups (multi-professional) on the selected subjects.
 - c. Appointment of a consultant to (1) give technical direction to the project (2) be responsible for editing the findings and data for the Preparatory Committee and (if desired) for presentation at the Annual Meeting, and (3) edit the report or proceedings.
 - d. Publication and distribution of a report or proceedings.

It was moved by Miss Wright and seconded by Miss Yates that the "charge" to the Preparatory Committee include specific instructions that the Committee state more specifically what problems and situations need cooperation or collaboration. It was also proposed that the consultant not be appointed until the Preparatory Committee has outlined a project in more detail for approval by the Executive Committee. The motion was carried.

1/ In this connection it should be pointed out that the question "How Can We Develop a Closer Relationship between Social Work and Related Fields?" is one of the fifteen basic problems which the Joint Committee has selected and on which it hopes to concentrate the attention of forum groups in the social welfare field during the next two or three years.

It was the consensus of the Officers that the Preparatory Committee in its initial deliberations should be confined primarily to social work practitioners, preferably those with a broad background in the social sciences. The Officers recommended the following persons to the President for possible appointment to the Committee: Eveline Burns, David French, Clara Kaiser, Warren Banner, Grace Coyle, Arthur Hillman and Ewan Clague.

III. Approval - Report of Committee on Evaluation

An ad hoc committee composed of members-at-large of the Conference Program Committee, made the following recommendations regarding the objectives and scope of the evaluation of the Annual Meeting:

1. The evaluation should be limited to the Annual Meeting itself and not a broad study of the Conference such as was made by the Study Committee in 1948.
2. The principal approach should be to study the objectives of the Conference as stated in the Study Committee's report and attempt to discover the extent to which they are being met by the Annual Meeting.

It was not proposed at this time to evaluate the objectives themselves, although the Committee recognized that as the study process advances, questions may arise which will necessitate the reconsideration of some of them.

3. The Executive Committee should appoint a committee to have a continuing responsibility for the evaluation of the Annual Meeting. It proposed that the members-at-large of the Program Committee, supplemented by individuals well qualified in social research, compose the committee.
4. The Annual Meeting Evaluation Committee should present for the consideration of the Executive Committee at its Fall meeting, the segments of the above program which it considers desirable for the Conference to undertake during the program year 1952-53, together with an indication of the financial implications.
- 5.- The factual study related to Objective 1 - "to provide a medium for the interchange of ideas and techniques between laymen and professional workers sectarian and non-sectarian groups, racial groups, specialties within the field and public and voluntary agencies" - should be started at the 1952 Annual Meeting.
6. Section and Common Service Committee chairmen should be asked to the extent that they are able, to prepare a brief statement concerning their short-term objectives for the meetings they are arranging for May, 1952. Following the Annual Meeting, they should be asked to prepare follow-up statements giving their views on the extent to which they have achieved these objectives.

The Officers approved the report and recommendations of the Ad Hoc Committee and instructed the President and staff to implement the recommendations. The staff was authorized to determine the extent to which data could be secured at the 1952 Annual Meeting.

IV. Approval - Report of Subcommittee on Associate and Special Groups and Exhibitors

The Subcommittee of the Executive Committee recommended that the following Exhibit applicants be approved for May, 1952:

Boys' Republic
Cradle Society
Federal Civil Defense Administration
Health Publications Institute
International Social Service (American Branch)

After considerable discussion regarding the Cradle Society, the Officers approved the above recommendations. It was understood, however, that the Cradle Society was being approved for the 1952 Annual Meeting only because it was a Chicago agency and because it was a member of the Welfare Council of Metropolitan Chicago. The Officers hoped that there would be some additional local social welfare agencies who would exhibit at the 1952 Annual Meeting.

The application of the Human Betterment Federation was not recommended by the Subcommittee.

The Subcommittee reported that in 1950 and 1951, applications for exhibit booths by this organization were disallowed by the Executive Committee on the grounds that it was not considered to be a national organization. The Federation had now submitted materials endeavoring to show that it had become a national organization.

In 1947, Birthright, Inc. was considered as an exhibitor and rejected. This organization has since become the Human Betterment Association. Its relationship to the Human Betterment Federation was not clear, but the same leadership had been prominent in both and their purposes and function seemed to be related. Both the Federation and Association made application in 1951 and both were rejected - the Association on the grounds of "present interests, concerns and commitments of the Conference" and the Federation, as indicated above, on the grounds that it was not a national organization.

The Subcommittee recommended the Human Betterment Federation be rejected for the following reasons:

1. This organization seems to have recently gone through a process of re-organization and it is not very clear as to how it operates a national program.
2. There does not seem to be sufficient recent information on the actual program of this organization, particularly as to how it is related to the field of social work.

It was moved and seconded that the Human Betterment Federation's application for an exhibit booth not be approved because it has not demonstrated to our satisfaction that its program is national in character and that its participation would advance the purposes, policies and program of the Conference at this time.

The Subcommittee on Associate Groups recommended that twenty-one organizations be invited to submit their applications for Associate Group status for 1953. This would be in line with the action of the Executive Committee at its November meeting,

when it approved the general principle that the Conference should invite certain national organizations to submit applications for Associate Group status on the basis that their participation would strengthen the over-all program planning for the Annual Meeting. The recommended agencies have had exhibit booths in recent years but have not been Associate Groups. The list includes the following:

1. American Dietetic Association
2. American Hearing Society
3. American Jewish Committee, Division of Youth Services
4. Anti-Defamation League, B'nai B'rith
5. Boy Scouts of America
6. Boys' Clubs of America
7. Camp Fire Girls
8. Child Study Association of America
9. Commission on Chronic Illness
10. International Social Service (American Branch)
11. National Foundation for Infantile Paralysis
12. National Health Council
13. National Jewish Welfare Board
14. National Lutheran Council, Division of Welfare
15. National Recreation Association
16. Needlework Guild of America
17. United Cerebral Palsy Association
18. United Community Defense Services
19. United Defense Fund
20. United Service Organizations
21. Volunteers of America

The Officers approved the above list with the exception of the Needlework Guild of America. The omission of the Needlework Guild of America is based on the assumption that the nature of its program was not such that it would be interested in being an Associate Group. However, it was the consensus of the Officers that if the Guild should apply for Associate Group status, it should receive favorable consideration.

The Executive Secretary reported that he had just received the application of the National Council of Jewish Women for Associate Group status. The Officers approved the application of the Council for Associate Group status for 1952.

The Executive Committee at its November meeting instructed the Subcommittee on Associate Groups to formulate supplemental criteria for the granting or renewal of status of Associate or Special Groups. It was the feeling of the Executive Committee that criteria in No. 1 and 4 in "Provisions Governing the Relationships of the National Conference of Social Work to Associate and Special Groups and Exhibitors" should be spelled out in more detail. These criteria are:

- "1. The committee should satisfy itself that affiliation with the organization is in the best interests of the Conference and that the organization is able to make a real contribution to the enrichment of the Conference as a whole and is not antagonistic nor opposed to the purposes, policies and program of the Conference. . .
- "4. Borderline cases will have to be settled by the Executive Committee on an individual basis in light of all the information that can be secured. This refers particularly to cases where an organization apparently wishes identification with the National Conference for the publicity value it can gain for

itself, and for the benefit it may secure from such identification, and the seeming tacit approval of its program in the minds of the public which may result."

The Subcommittee made the following recommendations: "That the general principles that underlay the decision to keep the criteria fairly general still seem valid. It is assumed that the Conference is not a standard-setting agency and that it should be as inclusive of organizations whose purposes are in keeping with the Conference as possible. They should be admitted without too close scrutiny of the specific ways that they are carrying on their programs. We feel therefore, that the present criteria should be used for at least another year before any changes are made".

The Officers accepted the recommendations of the Subcommittee.

The Subcommittee suggested that each organization filing an application should supply the Conference office with sufficient material to give an idea of its general purposes, program and activities, e.g. its last Annual Report, Articles of Incorporation, etc.

V. Consideration - Financial Questions

A final Financial Report for 1951 and the revised budget for 1952 and 1953 were distributed with the minutes of the November meeting of the Executive Committee. The 1952 budget was revised in line with changes approved by the Committee (provision of funds for possible cost-of-living salary adjustments in July, 1952, substitution of a meeting of the Officers for a meeting of the full Committee), and an additional amount of \$1,000. for the accounting and bookkeeping machine approved by the Committee in November. The 1953 budget was considerably revised on the basis of holding the Annual Meeting in Cleveland rather than in San Francisco. Miss Carner moved and Arch Mandel seconded the motion that the Officers approve the revised budget as submitted. The motion was carried.

The Officers considered a request from the National Midcentury Committee for Children & Youth for a contribution of \$100. to finance the Committee's operations for 1952. No affirmative action was taken and the Executive Secretary was instructed to express the interest of the Conference in the work of the Committee. The decision was based on the fact that no provision was made in the 1952 Budget for any contributions and that the Executive Committee had been reluctant in the past to consider contributions and to date the Conference, because of its nature, had not made contributions to or taken out organizational memberships in any organization. The Conference had made contributions or taken a membership when there has been a "service" angle involved, such as the decision to pay \$100. for an exhibit booth at the White House Conference or securing publications which were important for the program planning activities of the Conference. It was the feeling of the Officers that a possibility of some joint activity on the part of the two organizations might be considered, and that this should represent any contribution which the Conference might make to the program of the National Mid-century Committee.

VI. Election - Members-at-large of the Program Committee

There are six members-at-large of the Program Committee, two of whom are elected each year by the Executive Committee for a three year term. The Officers elected the following individuals for 1952-55:

Miss Sara Rioks, Director Division of Child Welfare, Department of Welfare, Mississippi; and
Mr. Charles Birt, Executive Secretary, Greater St. Paul Community Chest and Council

Alternates:

Mr. Paul Benner, State Director of Local Welfare Services, Dept. of Public Welfare, Louisiana; and
Mr. Richard Bachman, Executive Secretary of the Ohio Citizens' Council

VII. Information - Progress report on membership participation program

Downing Proctor, Area Secretary, reported on the present status of our Area Representative program. There has been an exchange of correspondence and consultation between the staff, President, and the Chairman of the Subcommittee on Membership Participation of the Executive Committee in an effort to reconcile the recommendations of the Subcommittee on Membership and Membership Participation and those of the Executive Committee at its November meeting. In the meantime, the staff has proceeded to develop the Area Representative plan primarily in the midwestern states in preparation for promotion of the 1952 Annual Meeting in Chicago. There have been assurances that area representatives will be active in approximately 25 of the 50 areas in this section of the country. Most of the major communities have already agreed to assume this responsibility, and further contacts are being made with the other communities to complete the organization.

VIII. Consideration - Future of Joint Committee on Program Planning

The Executive Secretary reported that a number of persons have raised questions about the future of the Joint Committee in respect to formal representation from the field of public welfare. It was agreed that in view of the change in the relationship between the A.P.W.A. and the Assembly since the organization of the Joint Committee, this question should be discussed by representatives of the two Executive Committees, i.e. the Conference and the Assembly as the two sponsoring organizations.

IX. Establishment of an Office in New York - January 1, 1953

The Executive Secretary reported that the International Conference of Social Work must establish an office in New York to deal more efficiently with its responsibilities and duties. He felt that the National Conference could discharge its obligations more readily if it had a representative in New York who could give more attention to the affairs of the Associate Groups, meetings scheduled in both New York and Washington, our publications program, and promotion of commercial exhibitors.

He estimated that the above assignments would require a full-time administrative staff member and a secretary. Since all of the services are now being provided by the Columbus office, it should be possible to re-assign two members of the present staff so that the costs of the new office could be kept at a minimum. He assumed that the I.C.S.W. would pay fifty percent of the costs of the operation in New York.

The Executive Secretary presented this proposal to the Officers with the understanding that no decision would be required until the November meeting of the Executive Committee when the 1953 budget would be presented. The Officers approved this proposal in principle providing the financial obligations could be met.

Lucy P. Carner
Secretary